

# Agenda for Membership Committee

18-November-2015

## Follow up to Items Not Addressed at Other Meetings

### Committee Reports:

1. Board Report and Committee Action Items – Jen late to meeting – will catch us up in December
2. Sub-Committee Reports
  - Networking – Adriene
    - i. Spring meeting information should be in progress now
      1. A concierge has been contacted.
      2. Working on dinner reservations with her. Few are within walking distance.
        - a. Questions:
          - i. Dates – April 16, 17, 18
          - ii. Shuttle – prices are \$3-7 one way - maybe only do this one night and be sure to indicate on information – Contact Doug Eisner
    - ii. Networking Lunches –
      1. Is this something we should continue?
      2. Need to make this a hands-off process – can this be done?
      3. Adriene will take a look. Committee members are asked to send thoughts and ideas to her.
    - iii. How can committee help? Ryan can help along with Chairs.
  - Awards – Terrae/Paula –
    - i. Have these been added to Standard Practices? Needs to get done – Terrae will handle.
    - ii. Pricing and costs being reviewed – has this been done and how does it impact our awards? First discussion at Board meeting on 11/19/15 will take a bit of time.
    - iii. Promote the Awards – follow up on ideas presented.
      1. Develop email blast to promote new awards and get nominations. – Does this need Board approval? When email is ready, need to send to Jen.
      2. Note on SCHC homepage asking for nominations? Need to have text. Jen, Adriene, Ryan and Rick agree.
      3. Utilize the next President’s message? Simple line or two with the link and send to Darlene.
      4. Paula will do text for all. Should be similar for all ideas.
    - iv. Distinguished Membership –
      1. Letter for receipt to members is needed
      2. Paula has a draft ready – Discuss
        - a. Jen wants to read and contribute.
        - b. Email will be sent to the winner with a CC to Lori and PDC Chairs.
        - c. Final document for voting by December meeting.
  - Membership – Steve/Adriene
    - a) Discuss Eric Boelhouwer’s idea to contact those on the Registry list who are not members
      - a. Jen will follow up with Eric at next board meeting. Will he be helping or something for just our committee to do?

- b) Discuss the idea of contacting those who attended the OSHA webinar and who are not members
  - a. Over 3000 unique logins and close to 10000 reached. Most recent webinar was smallest with only 2000.
  - b. Not all attendees are appropriate for contacting as not “HazComers”.
  - c. Jen is logistics person. She will combine all webinars and get us the list by Dec. We will discuss in December how to move forward.
- c) Plan still in place to ask for list of INACTIVE members at end of January with contact to follow in February and March? May need to re-visit given above items. It has been at least a year since this was done. Contact Lori in January to get the current inactive list.
- Website – Ryan
  - i. Awards
    - 1. Past Winners posted? No. Update by December Meeting using basic info we have. Pull Pam Kreis and Lori’s parent information from previous minutes.
      - a. Include phrase “This section is not complete. If you are aware of previous winners, then please contact the Membership Committee Chairs.”
  - ii. Meeting Minutes posted? Should be current.
- Mentoring –
  - i. Board approval given for interest email.
    - 1. Need content and or Survey Monkey questions
      - a. Suggest using questions from the survey from last spring be used
    - 2. Who will lead this? Dr. Luc and Terrae??

Motion to Close: Ryan

Second: Adriene

Voice Vote: Closed.